

FRASER SQUADRON
BRIDGE MEETING
MINUTES

Date: October 15, 2007

Location:

Ladner CoPS

Title:

Commander	Robert Everson	Present
Executive Officer	Cleve Pryde	Present
Secretary	Marilyn Mitchell	Present
Treasurer	Rick Easthom	Present
Public Relations	Margo Whyte	Present
Administrations Officer	Jan Muller	Absent
Training Officer	Kathleen Vanderwood	Present
Asst. Training Officer	Jim Bryant	Present
Membership Officer	Byron Buie	Absent
MAREP Officer	Victor Weizmann	Absent
Editor Fairlead/Webmaster	Paul Vanderwood	Present
Port Captain	Bob Juulsen	Present
Communications Officer	Denis Whyte	Present
Training Aids/Supplies	Bill Hawryluk	Present
Cruise Master	Alan Rudolf	Absent
Regalia Officer	Alan Eldred	Present
Asst. Cruise Master	Rose Easthom	Absent
Programs Officer	Ellis Knowlton	Absent
Historian/Past Commander	Fred Des Rochers	Absent
Past Commander	Ross McCutcheon	Absent

Meeting called to Order by

Bob Everson **at 1930**

Minutes of September meeting reviewed for errors and omissions.

Motion: To accept the September 2007 Bridge meeting minutes

Proposed:

Seconded: Kathleen

Carried: All in favour.

Business arising from previous minutes:

Christmas party date and venue: December 1, 2007; Delta Town and Country with DJ.

OFFICERS REPORTS:



FRASER SQUADRON

Commander's Report

Fellow Bridge Members;

While I try to keep my reports short, there's always so much information from PMD. My svelt, one page report has just slipped into it's second page.

Treasurer Bob Buller mentioned feeling of caution regarding the change up that includes the first year of membership in the Boating class fees. He feels it is now clear that many implications were not fully thought out. This is a feeling held by many of the PMD members. There may well be hidden costs to PMD and squadrons.

Misc

- Norvan squadron is having an auction on Nov 3.
- An early reminder that PMD AGM is the weekend of May 30 – 31.
The web based administration is slowly coming online.

June 27, 2016

functions should be available as of Sept 30.

Administration

- Add Merit Mark
- Add Officer

Membership

- Online Membership Directory
- Membership renewal statistics
- Squadron Unpaid report
- Dues Activity Report
- Update member profile
- New Application, Rejoin and Transfer
- Add merit mark
- Add officer

Financial

- Dues Activity Report

- 2010 Olympic security plans will most certainly affect local waterways and may impact certain navigation routes, procedures, etc. Security plans/restrictions could be in effect for up to 90 days (January – March, 2008).
- CHS has advised that North Gateway Project (Kitimat area) has advised that the preparation of 5 new charts for the Inside Passage is currently underway. New charts for some of the outer island will follow next year. A total of 24 new charts will be issued for this area. CHS has also advised that a revision patch for chart 3534 in the Squamish area will be issued shortly.

Training

- We were recognized as one of the few squadrons who have reported our class registration numbers to DTO Nancy Griffin. Way to go!
- It's believed that we are still using PCOC Accredited Exam #8 and 8(a) with #9 and 9(a) being the alternative.
- The new system of permitting Supply Officers pick up material without a cheque in hand seems to be going well BUT PMD also has some \$28,000 in outstanding from various squadrons. Some squadrons have outstanding debts of \$5,000 and \$6,000. (I don't think Fraser is one of the bad guys)
- Jim White needs more than 24 hr notice for supply orders. Please try and plan ahead.
- Oh yeah! Hurley wants information for upcoming spring courses.

Respectively submitted,
Cdr. Bob Everson
Fraser Squadron
Bob Everson

Discussion: Re the online website financial report (dues unpaid) etc. should be available only to treasurer Rick Easthom.

Upcoming courses need to be submitted to Hurley Zook by mid November to be in the January Pacific Yachting Magazine. Kathleen has this under control.

Training Officer - Kathleen Vanderwood

Accomplished

- VHF Fall course begins Wednesday, November 7; instructors Dave Bauer, Rand Lutman, Tony Dales
- Winter Basic Boating Courses underway with 23 students in the Richmond class and 10 students in the Ladner class.
- Exam date for the Richmond class is Dec. 11; exam date for the Ladner class is Dec. 13 (Wally Kiss will invigilate)
- Delta School District rentals completed (Basic Boating and VHF)
- Spring Basic Boating Course is scheduled to begin Tuesday, January 8 (for Richmond) and Thursday, January 10 (for Ladner)

Outstanding

- Instructor for the Richmond Basic Boating Course beginning in January

Respectfully submitted:

Kathleen Vanderwood

Discussion: VHF course commencing Wed. November 7th. with require 3 consecutive nights.

Instructor needed for Richmond Boating Course. Bob suggests Kim Narroway.

I.T. Course. There are too few enrolling in Fraser Squadron to justify a course. It has been suggested that those interested could join in with the Vancouver Squadron at Prince of Wales school.

Treasurers - Rick Easthom

Bank Balance Statement as of September 28 2007 - **\$7,901.29**

Discussion: Rose Eastham would be willing to do our audit. Unanimous agreement that she would be the ideal choice.

Secretary – Marilyn Mitchell

No report

Executive Officer – Cleve Pryde

Cleve continues to talk with contact Bob at Richmond Yacht Club and is not entirely satisfied with the arrangement. He wants to review our calendar of social events, rather than us reviewing the RYC calendar to establish availability for our events. The \$100.00 per night may be negotiable (Cleve might possibly get it down to \$80.00); Any planned event must go to the RYC executive for approval, therefore we need to give them adequate time. The other problem could be the fact that there is no bartender there. We would have to arrange this ourselves.

Supplies and Training Aids – Bill Hawryluk

Supplies has purchased 20 VHF kits for the Radio Course starting Nov.7 in Ladner, will pick up extra forms and exams for the student PCOC exams from Nancy Gibson.

Bill Hawryluk.

Assistant Training Officer - Jim Bryant

No report

Port Captain - Bob Juulsen

No report

Communications - Denis Whyte

No report

Public Relations – Margo Whyte

No report

Discussion: Communications and PRO classification and responsibilities will be deferred to New Business.

Webmaster/Fairlead – Paul Vanderwood

Accomplished

- the Fraser web site was updated with the current Bridge members, planned events, and current and planned training classes
- the Fairlead was sent as an email attachment to members with email addresses on October 10, 2007. Many thanks to Byron Buie for the list of email addresses.
- the printed copies of the Fairlead were mailed out Friday, October 12, 2007. A big 'THANK YOU' to Byron who prepared the envelopes with addresses, stuffed these with the printed Fairleads, and mailed them.

Outstanding

- pictures for some of our Bridge members for the web site
- details of the Christmas Dinner & Dance for the web site and next issue of the Fairlead
- next issue of the Fairlead to be in November (date to be determined)



Respectfully submitted:

Paul Vanderwood

Regalia Officer – Alan Eldred

No report

Motion to adopt the officer's reports as read.

Proposed

Seconded by Alan Eldred

Carried All in favour

NEW BUSINESS:

Item I. Officer's Duties defined.

Discussion: Classification and responsibilities Communications position and PRO discussed. Basically it was confirmed that Communications liaisons with Public Relations and Training Officer. Phoning committee is a historical feature that with email no longer is necessary. It was mentioned that both Communications and PRO need to be aware of members without email, and in these cases a phone call would be warranted. The BBQ was advertised in the Fairlead but any other promoting would be good. The main responsibility of this position is to get information out to the people. Responsibilities of Public Relations Officer: Newspaper advertising for the January classes needs to be in by beginning of December. Select appropriate newspapers and compare advertising costs. Margo very aware of advertising rates and procedures. Needs to be present at squadron functions, especially if we have new people; be able to answer questions or direct them to the right person. There was a quiz board used

previously which is likely in the storage facility now. It may be useful at various public functions. PRO also is responsible for advertising; this is coordinated with Training Officer.

Item II. Venue options.

We definitely want to keep the Airport Yacht Club open as a social venue. Grads held at AYC for students attending classes at RYC gives the student the opportunity of seeing both venues. Other considerations outlined are the lack of bartender at RYC, the executive approval, the availability.

The Richmond Yacht Club is ideal for the Richmond Boating Class; based on our \$1 contract it definitely cuts down on our expenditure, although we still pay for the use of the Ladner Secondary School for some of our classes.

The Airport Yacht Club offers us advantage in better administrative overhead for our social functions although parking and access is not as satisfactory. Also the code changes and if late there could be a problem. Bob has a squadron cell phone useful for latecomers.

There is a stocked bar at RYC and they will provide a bartender. Cost unknown. Cleve will talk to Grant and report back to our November Bridge meeting.

The conclusion is that as long as the political situation in Richmond continues in that the City is trying to evict them, it is in their interest to have us occupy their rooms for our classes. If that changes, we will respond accordingly.

Item III. Anchor's Away BBQ

Job assignments have been laid out. Fred has someone to sell 50/50 tickets (Dolly) and June will be receptionist. The cost will be \$15.00. There is not a break for the students. The entire affair cost approximately \$500.00. Last year about 30 attended. Cleve is purchasing all food from Cost Co. Hamburgers, veggie burgers, chicken, salads and deserts. PRO Margo plans to call people who don't have emails. They all would have seen it in the Fairlead.

Item IV. Xmas Dinner and Dance

We have the venue, band and will have a DJ. What we don't have is the room rental, food and cost of D.J. The next Fairlead will be the week of November and Bob, Jan and Paul will coordinate the costs, ticket information (on Web site and from any Bridge member).

Item V. GB Motions

- The National Secretary is requesting that the Governing Board approves the addition of a staff Commander to oversee the National Rewards program Flag and Etiquette Committee. PMD not in agreement to have another person on the Board.

It's become evident that a subcommittee needs to be in place to implement the proposed National Rewards Program and this program will be developed in cooperation with Flag and Etiquette. (Flag and Etiquette Committee is about 6 persons who make up the governing bylaws and hand out awards).

- Be it resolved the Governing Board to approve the renaming of the 'Operations Manual Committee' to the ' Guide Book for CPS Officer's Committee.'
- Resolve that the requirements for Senior Navigator as defined in section 10.1.1 of the Training Manual and in accordance with Article 5.8.1D that the Governing Board recommendations be amended as follows: Basically the amendments are: Effective January 1st. 2008 a senior member having attained a grade of Navigator, Jr. Navigator, or Celestial Navigator, and having completed the following courses: Fundamentals of Weather, Navigating with GPS, Maritime Radio with VSC, and 3 of the following courses: Seamanship Sail, Global Weather, Marine and Electrical Maintenance, Radar, Marine Maintenance, or Electronic Charting. And having one of the courses of Instructor Development or Officer Training.
- If you meet all these requirements you will be invited to wear the insignia and use SN in your name.
- Sustaining Membership Class will no longer be offered October 2007.

Item V1 Bridge Officer Roles are present on Web Site, but are about 7 years old. And may need amendment.

Motion to terminate the Meeting at 1930

Proposed Kathleen Vanderwood

Seconded Jim Bryant

Carried All in favour.

The next Bridge meeting will be November 19th.