



Fraser Power & Sail Squadron Minutes of AGM April 19, 2013

Location:

Sundance Inn Banquet Room, 6574 Ladner Trunk Rd., Delta B.C.

Chairman:

Fraser Squadron Commander, Rick Easthom

Sergeant at Arms:

Fraser Squadron Port Captain, Bob Juulsen

Members in attendance:

Thirty-size members and three guests were present.

Past Commanders in attendance:

Paul Vanderwood, Bob Everson, Bob Juulsen, Jim Bryant

Guests in attendance:

PMD MAREP Officer Ken Penny and his wife

Guest speaker – Tanya De Rek

Presiding Bridge Officers:

Commander Rick Easthom, Executive Officer Byron Buie,
Training Officer Kathleen Vanderwood, Treasurer Cleve Pryde,
Secretary Bob Everson, Admin Officer Rose Easthom,
Membership Officer Dave Mellis

MEETING BUSINESS

Call to order:

The meeting was called to order at 1930 by Fraser Squadron Commander Rick Easthom.

Sergeant at Arms:

Cmdr. Easthom appointed past commander Bob Juulsen as Sergeant at Arms.

Welcome & Introductions:

Cmdr. Easthom introduced and welcomed past White Rock Squadron Commander and PMD MAREP Officer Ken Penny. Past commander in attendance were welcomed and then Fraser Squadron members and guests in attendance.

AGM Quorum:

Cmdr. Eastham posed the question “Is there a quorum present for this Annual General Meeting of the Fraser Power & Sail Squadron?”

Sergeant at Arms Juulsen responded - “Yes, we have a quorum.”

Notice of 2013 AGM Meeting:

Cmdr. Eastham posed the question “Was the notice of this AGM filed in accordance with regulation 11.3.1 in a timely manner?”

Secretary Everson responded “It was.”

Minutes of April 20, 2012 AGM:

The minutes of the 2012 AGM were made available to members of Fraser Squadron on the squadron website (www.frasersquadron.ca) and circulated to AGM attendees with copies made available on each table as well as the front table.

Cmdr. Easthom asked if there were any errors or omissions noted in the minutes.

As there were no errors or omissions noted, Cdr Easthom entertained a motion to dispense with reading of the minutes. The motion to dispense with reading of the minutes was made by Cruisemaster Peter Lefroy and seconded by Past Commander Paul Vanderwood.

The motion was accepted.

Business arising from the 2011 AGM minutes:

There was no business arising from the previous AGM minutes.

Officers' Reports for 2012 – 2013

Commander	Rick Easthom	(attached)
Membership	Dave Mellis	(attached)
Supplies / Training Aids	Bill Hawryluk	(attached)
Regalia	Meredith Williamson	(attached)
Training Officer	Kathleen Vanderwood	(attached)
Treasurer	Cleve Pryde	(attached)
Secretary	Bob Everson	(attached)

Motion to accept officers reports:

The motion to accept the officers reports as read was made by Past Commander Paul Vanderwood and seconded by Port Captain Bob Juulsen. The motion was carried.

Unfinished Business

There was no unfinished business from the previous AGM.

Nominations for Bridge Officers:

Sgt. at Arms Juulsen asked if there were any changes or further nominations for officers of the bridge. With no further nominations it was moved that nominations for bridge officers be closed.

Election of Bridge Officers for 2012 – 2011:

Cmdr. Easthom dismissed the bridge except for the Secretary, Robert Everson, and called for past Commander Paul Vanderwood in his capacity as a nominating officer to conduct the election.

Past Cmdr. Vanderwood asked if there were any additional nomination for Fraser Squadron bridge positions. Secretary Everson replied that no new nominations had been made for the bridge.

Past Cmdr. Vanderwood stated that the Notice of the Annual General Meeting had been properly given to the membership along with the report of the nominating committee which accompanied it that the elections of the 2013-2014 bridge officers would proceed.

Past Cmdr. Vanderwood read the list of nominees for bridge officers:

Commander	Byron Buie
Executive Officer	Dave Mellis
Training Officer(s)	Kathleen and Paul Vanderwood
Treasurer	Cleve Pryde
Administration Officer	Meredith Williamson
Secretary	Cindy Arbeau
Membership Officer	Vidas Vitkus

As there was not more than one candidate for each office, Secretary Everson cast one vote for the election of all Officers as nominated.

Past Commander Vanderwood declared all nominees duly elected to serve until the next AGM in accordance with Article 11.6.2 of the squadron regulations and then called on PMD MAREP Officer Ken Penny to administer the Power Squadron pledge to incoming Commander Byron Buie.

Commander Buie read the list of appointed officers, and asked Ken Penny to administer the pledge to all elected and appointed officers.

The officers, by appointment to Fraser Squadron for the 2013-2014 year include:

Editor Fairlead/Web	Rick Easthom
Port Captain	Bob Juulsen
Cruise Master	Peter Lefroy
Supplies & Training Aids	Bill Hawyluk
Environmental Officer	Les Muller
Regalia Officer	Donalda Buie
Asst. Training Officer	Nan Lockie
Webmaster	Bob Everson
Public Relations Officer	Jan Muller

Multi-Cultural Officer	Jack Tang
Multi-Cultural Liaison	Rick Easthom
WBAS Officer	Bob Everson
Past Commander	Rick Easthom

Commander Buie's Address

Commander Buie and Past Commander Easthom exchanged officer flags and then Cmdr. Buie addressed the assembly. (attached below)

New Business:

Cmdr. Buie asked if there was any new business for the good of the Squadron.

Cruisemaster Peter Lefroy requested some time to talk about upcoming and past cruises. Peter encouraged everybody to attend a cruise this year.

Port Captain Bob Juulsen moved that Fraser Squadron donate \$1 per regular member to the CPS Foundation. The motion was seconded by Training Officer Kathleen Vanderwood. The motion was accepted.

Termination of AGM Business Meeting:

At 2004 Cmdr. Buie entertained a motion to adjourn the AGM business portion of the meeting. The motion was made by Rose Easthom and seconded by Treasurer Cleve Pryde. The motion was carried.

Food:

Cmdr. Buie announced a short break for AGM attendees to partake of coffee and snacks before continuing with the awards and guest speaker.

Awards:

Merit Marks & service trophies were awarded by Fraser Squadron Cmdr. Byron Buie and Past Commander Rich Easthom.

I missed the term for most of the awards of merit and so they are not listed here.

In addition to the awards of merit, Fraser Squadron has a number of awards for outstanding squadron service. This year the awards were as follows:

The **Brimble & Curran Memorial** Award for outstanding service to the Squadron was presented to Bill Hawryluk

The **Stuart Church** award for helpfulness in the training department was presented to Nan Lockie.

The **John Murray Award** for helpfulness in a distress situation on the water was not given out this year.

The **MAREP Award** for best individual effort was presented to Jack Tang for his efforts in bring Mandarin boating instruction to community members.

Guest Speakers:

The guest at this year's AGM was Tanya De Rek. Tanya is a nurse, a member of the BC Ambulance service, and a member of the BC Life Saving Society.

Tanya delivered an excellent summary of first aid and in particular recognizing and treating cardiac issues. While many of the audience had some amount of first aid background the information and updated techniques that Tanya brought held everybody's attention for the entire presentation.

P.S. next time Tanya, don't bring things that speak and break to a demonstration 😊

Fraser Squadron Officer Reports

Fraser Squadron Commanders report 2012/2013 April 19 2013

We have successfully completed another year, of great advances within Fraser Squadron.

We successfully filled a lot of empty seats at the bridge table. The current and new faces will be the back - bone of our future.

We took on an exceptional project of teaching in Mandarin to our Chinese community. The ground work done here this year will see us very involved in this project as a big feature within Fraser Squadron aligning our course offering to the demographics of the communities we serve.

We took a hard line on expenses and turned around the financial slide we had been on. We are now financially solid going forward.

We formed new partnerships and left others, with all doors left open which will leave us in a solid position to be able to move forward as we introduce new courses and continue teaching the current courses.

We continue to see registration fluctuating from full classes to almost empty classes. Still with the financial control we put into place we are OK. We have an opportunity to try different advertising options going forward.

CPS has split our old Boating Course into two separate courses – Boating Basics and Boating Essentials. This new format will help us involve more of our instructors and proctors to teach small portions and not have to take on a thirteen week commitment.

With the hard work and commitment from our Cruise Master I enjoyed last years cruises and am looking forward to this season cruises. Let's get out there and have fun!

When I took this position I said I wanted to have fun and we need to do more of those fun things, I think Dave Mellis should be our fun officer. I know he will do a good job of that.

When I totaled up our volunteer hours I am pleased to announce that we collectively volunteered 2303 hours. This number is a best guess and I know that there was a lot more than that but it is hard to keep track of all the hours especially for Jack Tang and his team translating the Boating Basics and all the hours behind the scene. I thank each and every one of you for your dedication and time.

I am confident Fraser Squadron is in a good position going forward and I know it is good hands.

**William T. Hawryluk
Supply Officer
Supplies Fall 2012 – Spring 2013**

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Date	Qty	Inv #	Item #	Description	Unit Price	Line Total	Total
Jun 26/12	25	1230	614	Misc-Boating Basics Handbook Freight	15.40 25.00	385.00 25.00	410.00
Aug 15/12	40	1235	614	Misc-Boating Basics Handbook Freight	15.40 40.00	618.00 40.00	656.00
Sep 07/12	8	1241	101	BK-Reg with plotter Freight	121.00 3.00	968.00 24.00	
07/12	8	1241	104	2-Family with no plotter Freight	50.00 2.00	101.20 4.00	
07/12	8	1241	1000	Binders	7.00	56.00	
07/12	6	1241	605	Misc-Nav Kits (Pencil, eraser)	16.50	99.00	
07/12	1	1241	608	Misc-CD-Boating Instructor	3.30	3.30	
07/12	20	1241	614	Misc-Boating Basics Handbook Freight	15.40 1.00	308.00 20.00	1,583.50
Sep 10/12	20	G196		Maritime Radio Student Kit Packing Slip No. G196	23.00	460.00	460.00
Sep 20/12	5	1257	101	BK-Reg with plotter Freight	121.00 3.00	605.00 15.00	
20/12	5	1257	1000	Binders	7.00	35.00	
20/12	5	1257	605	Misc-Nav Kits (Pencil, eraser)	16.50	82.50	737.50
Sep 25/12	4	1266	617	Misc Boating Homework	15.40	61.60	
	4	1266	605	Misc-Nav Kits (Pencil, eraser)	16.50	66.00	127.60
Oct 10/12	2	1269	608	Misc-CD Boating Instructor	3.30	6.60	
	20	1269	301	MR-Module 1&2 Freight	22.00 1.00	440.00 20.00	466.60
Oct 23/12	3	1279	106	Boating Esentials Instructor Kit	77.00	231.00	231.00
Dec 06/12	17	G207		Boating Kit without Plotter	95.00	1,615.00	
06/12	17	G207		Boating Course Binder	5.00	85.00	
06/12	17	G207		CPS Plotter-Mark 1	4.00	68.00	1,768.00

SUMMARY

DATE	DESCRIPTION	NET TOTAL
April 19, 2012	Total Supply Training Expenses	6,440.20

2013 AGM Report – Regalia

CPS flags are the most frequently sold Regalia item at approximately 12 per year. Fraser Squadron burgee sales are half those of the CPS flags. Squadron members are encouraged to take a look at their existing burgee and to replace worn and tattered items.

The Fraser Squadron embroidery emblem is now being kept at Elves Embroidery in Steveston. Elves stocks numerous sweatshirts, jackets and hats that may be embroidered with the Fraser Squadron emblem. Four items are required in order to do an embroidery 'run'. The Squadron is not currently stocking embroidered items and due to quantity requirements, requests will need to be coordinated.

The website will be updated soon to reflect in-stock items and contact information for Elves Embroidery.

Respectfully submitted,
Meredith Williamson

Accomplished

Fall/Winter Boating course (Sept – Dec 2012), enrolled 10 students from Ladner and (Sept 2012 – Jan 2013) 5 students from Richmond. All but one were successful with their course!

Winter/Spring Boating course (Jan – April, 2013) enrolled 4 students in the Ladner class; (Feb – May, 2013) enrolled 7 students in the Richmond class. All 4 students were successful in the Ladner class; their final exam was written on April 10. The Richmond class has completed their PCOC exam and will complete their Part II on May 14.

Our thanks and sincere appreciation to our instructors, Bill Hawryluk and John Oystenson who shared the teaching of the Richmond class along with Peter Lefroy; proctors for the Richmond class include Linda Hawryluk, Carolyn Duguid, Keith Milton and Donnie Buie. Bob Juulsen, facilitated the instruction of the Ladner class, and shared the instruction with Rick Easthom, Dave Mellis and Paul Vanderwood. Proctors for the Ladner class include Nan Lockie, Cindy Arbeau, Dave Mellis, Bruce Bried and Rick Easthom. Despite our low registration, our instructors and proctors were very willing to continue with these courses, providing wonderful support to our students. Thank you very much to Jan and Les Muller for their continuing help with the promotion of our courses.

PCOC for Mandarin students Since the spring of 2012, we have worked with Jack Tang, to facilitate the boating operator's course (PCOC), in Mandarin for Chinese students. These courses are ongoing and we continue to work with Jack to enable these students to attain their operator license. It should be noted that since the inception of this program, Rick Easthom has attended virtually all of the Mandarin classes, providing assistance as required for the understanding of terms and concepts. As we now know, Rick and Jack have been honored for their time and energy in making this program so successful. To date, 73 students have successfully completed this program (48 in 2012, 25 so far in 2013).

VHF course November 2012 enrolled 12 students at the RYC, with Byron Buie as instructor. (March 2013) enrolled 4 students; this course was held at the Richmond Yacht Club with Byron Buie and Mike Bullock sharing the instruction.

*Many thanks as always to Bill Hawryluk for securing the text materials for the VHF course as well as the materials necessary for the Boating classes.

*With respect to 'facilities', we would like it to be noted that we very much appreciate the continued generosity of the Richmond Yacht Club for the use of their facility, for our Fall and Winter Richmond Boating classes, as well as for our VHF class. During the Richmond Winter/Spring course, we needed to move the class to the WestCan Yacht Club, current home of the Mandarin program. We very much appreciate Jack Tang's hospitality in providing space for the boating course. This year, in Ladner, due to lower numbers, we used the Ladner Yacht Club facility, which, as always, is much appreciated.

*It should also be noted that aside from the individuals named above, there are many individuals who have helped make these courses happen and who have played a part in the success of the different programs that have been offered. Our thanks to all of them and, of course, our sincere thanks to the Bridge for their support and guidance throughout the year.

Respectfully submitted:

Kathleen Vanderwood

Training Officer, Fraser Squadron

Fraser Squadron – Treasurer Financial Report, year 2012 - 2013

This year's financial result is a much better showing than that of last year. This is clearly a result of all the hard work that went into our training programs, especially of course the Mandarin program.

Last year we ran a deficit of \$5,600 during the year; this year we ran a surplus of \$2,700. Our closing bank balance at year end (March 31, 2013) was \$8,935.70, some \$2,700 higher than last year. The current account balance has risen to \$9,841.70 but there are some past year's cheques yet to clear, shown as liabilities on the Financial Statement.

Respectfully submitted,

Cleve Pryde,
Treasurer
Fraser Squadron

Secretary Report to 2013 Fraser AGM

April 19, 2013

Good evening Commander Rick
PMD MAREP Officer Ken Penny
fellow members of the bridge
and Fraser squadron members

This will be my last report to the Fraser bridge as squadron secretary. After three years in this position, I'm pleased to report that there has been nothing out of the ordinary to report for this past year.

It's been smooth sailing and that is due to the great team that is the Fraser Squadron Bridge.

I would like to thank everybody on the bridge for being such a great group to work with, keeping the fires out and ensuring I didn't have anything out of the ordinary to report.

Rick, Byron, Cleve, Rose, Kathleen, Paul, Bill, Dave, Meredith, Nan, Jan, Les, Peter, Bob, and Jack, you are the people that make Fraser one of the best squadrons in CPS.

I look forward to working with the incoming bridge in the position of webmaster and continuing on as the WBAS officer for Fraser Squadron.

Respectfully submitted
outgoing Secretary
Bob Everson

Incoming Commander Byron's Address to the AGM

I have been involved with Fraser Squadron for over 5 years and it is a real privilege to become Commander and work with such a dedicated group of volunteers.

This last year was a banner year for Fraser Squadron as we have been recognized for our outstanding service to the Asian Community by having Boating Basics translated into simplified Chinese.

None of this would have happened if it wasn't for the dedicated leadership of Commander Rick Easthom. Rick with the help of Jack Tang, Kathleen & Paul Vanderwood and Bob Everson put together a boating basics program for the Asian Community and we have graduated 85 students!

Rick worked very closely with Jack Tang to train several English speaking Chinese to become instructors and then Jack & Rick spent many hours putting a manual together in simplified Chinese. This is a first in Canada and CPS recognized this by awarding them the "CHIEF COMMANDERS LETTER OF COMMENDATION" at the national convention in Edmonton last August. (I had the privilege of being there)

Paul & Kathleen as training officers spent many hours testing these students and Bob Everson worked very closely with Jack and Rick so that our Fraser Squadron Website is now in both English and Chinese.

Besides the "Chief Commanders Letter of Commendation" Rick and Jack were recipients of the Best Boating Safety Initiative issued by the Canadian Safe Boating Council for their work in helping Chinese-speaking boaters in their community boat more safely.

Also I should mention that Cindy Arbeau was very instrumental in getting this award and putting the necessary paperwork together so that Rick and Jack were recognized by the Canadian Safe Boating Council. So I think we should give Rick and his team a big hand for all the hard work they have done in getting these awards.

I would like to say a BIG THANK YOU to everyone who agreed to become a member of our bridge. We also have a few new bridge members who bring some new skills and knowledge - Please welcome them.

Elected Officers

Commander	- Byron Buie
Executive Officer	- Dave Mellis
Training Officers	- Kathleen & Paul Vanderwood
Treasurer	- Cleve Pryde
Administration Officer	- Meredith Williamson
Secretary	- Cindy Arbeau
Membership Officer	- Vidas Vitkus
Communications Officer	- Colin Redwood

Appointed Officers

Past Commander	- Rick Easthom
Fairlead Editor	- Rick Easthom
Multi Cultural Liaison Officer	- Rick Easthom
Webmaster	- Bob Everson
WBAS* Officer	- Bob Everson

Environmental Officer	- Les Muller
Port Captain	- Bob Juulsen
Cruise Master	- Peter Lefroy
Regalia Officer	- Donalda Buie
Supplies & Training Aids	- Bill Hawryluk
Assistant Training Officer	- Nan Lockie
Multi Cultural Officer	- Jack Tang
Public Relations Officer	- Jan Muller

*Web Based Administration System at CPS