



# FRASER SQUADRON

A UNIT OF CANADIAN POWER & SAIL SQUADRONS – PACIFIC MAINLAND DISTRICT  
LADNER POSTAL OUTLET, P.O. BOX 18528, DELTA B.C. V4K 4V7

## Meeting MINUTES Monday January 13, 2014 Ladner Yacht Club – 1930-2100

### Attendees:

Byron Buie, Donalda Buie, Rick Easthom; Cindy Arbeau, Kathleen Vanderwood, Paul Vanderwood, Colin Redwood, Bill Hawryluk; Bob Juulsen; Cleve Pryde; Dave Mellis; Bob Everson; Les Muller, Jan Muller; Meredith Williamson

Regrets: Jack Tang, Vidas Viktus, Cleve Pryde, Peter Lefroy, Rose Easthom

Chair: Byron Buie

Minutes: Cindy Arbeau

### Call to order - 1932

- 1) Roll Call
- 2) Previous Minutes- Paul moved to adopt the minutes; seconded by Dave
- 3) Business arising from previous minutes
  - Discussion regarding improving attendance at classes, could we do webinars with computer capacity and Team Viewer.
  - We need to reinvent the structure of the classes and contents. This is a larger issue with CPS and PMD.
  - Currently there is an APP that is from Finland that is the "boating course". Need to look at how to structure our classes for a minimal cost and use YouTube etc. CPS needs to capture the knowledge.
- 4) Officer Reports
  - a) Commanders report- (Byron Buie)  
Motion forwarded to Kathleen passed for Rick and Rose to attend Chinese New Year event at UBC Rowing Club. Seconded by Cindy.

Commanders Comments: Wishes everyone a Happy New Year.

### PMD:

- This month there was no PMD Bridge meeting
- Discussion with Shirley Shea - upcoming BOAT SHOW
  - looking for volunteers including as many as she can get from Jack Tang.
  - Byron has emailed Jack about this and hopefully he will get back to us ASAP.
  - Lynn Meisl is co-ordinating and could use our help on Saturday night.
  - Fraser Squadron has 100 boat show tickets (some have been spoken for) , but plenty left.

### VHF one day course:

- Byron, Paul, Kathleen coordinating "One Day VHF Course" on Saturday January 25th.
- 16 confirmed and possibly another 2 which will give us 18 students.
- The key to the success of this one day course will be that he/she must do some homework before then class starts.

- Each student will get several emails a week making sure that they are memorizing the phonetic alphabet and how to do Distress, Urgency & Safety Call.
- Also pointers on what sections of the Study Guide need to be read & understood.
- This course was also going to include students from WestCan, but decision to split the VHF course
- We will have a separate VHF course for the Asian students.

Student registration:

- Student registration for the Boating Basics & Boating Essentials which has not been very good.
- WestCan is having better success with their enrollment
- Should consider a single pamphlet that we get distributed to all the local Marine businesses etc. Fraser Squadron should have some holders for this type of literature.
- Handout can also be used at the 50th celebrations (May Day Parade & Canada Steveston).
- Request: Byron would like some help developing this pamphlet. Dave Mellis and Paul Fraser Squadron historical review and website content
- Colin has been working on the old FS files-has done a wonderful job of getting some of it up on the website.
- Encouraged all to review the website additions.
- One of the items utilized in the early meeting was a ships bell I wonder where it is?

Next meeting: Shirley Shea the District Commander as our guest!

Respectfully submitted-Byron Buie, Commander Fraser Squadron

b) Executive Officer – (Dave Mellis)

Anchoring course-started to get materials together and then will forward to members (Paul, Bob) to review and suggestions

c) Treasurer - (Cleve Pryde) no report

d) Membership- (Vidas Vitkus) Membership report submitted:

Regular members	234	
Life Regular Members	20	
Assoc. Members	97	
Jr. Associate		1
Lady Associate	<u>25</u>	
Total Membership	377	

e) Secretary – (Cindy Arbeau)

- Nothing to report

f) Training Officer – (Kathleen Vanderwood)

Discussion:

- Consider the restructure of Essentials into a one day seminar /hands on course
  - The courses last year that were one day evening sessions such as Ipad were very successful.
  - Discussion regarding the 2 registrants in Ladner-Bob has decided to continue with the course.
  - Cindy discussed the issue around Proctoring, helping, set up, coffee. Feel that they want to support the instructor, but really not efficient use of time.
  - Poor enrolment is an issue Canada wide
  - Great discussion regarding a national strategy and then the local squadron develop "local knowledge" webinars/YouTube Videos
  - Have had great feedback regarding the one day "VHF" course.
  - Should we do a one day PCOC? Keep in mind the cost of the course. On-line cost is \$50.00
  - Graduation: May 9<sup>th</sup> or other date to be determined. Should be a social nite with a speaker.
- Action: Need to have a speaker for graduation; Dave to talk to John Diamond regarding options to provide presentation on the Broughtons.

Accomplishments STO report submitted by Kathleen and Paul:

- As of December 31, 2013, the PCOC exam booklets expired, and our Squadron was required to destroy them. This has been done and a Declaration to this effect has been submitted. We have received copies of the new PCOC exam – in English – and these will need to be translated into Mandarin. The National Training Officer is asking that we work with Jack Tang to have this done. Upon acceptance by Transport Canada, these exams will be printed in Mandarin and sent to us for the Chinese program.

Our fall Boating Essentials course at the LYC concluded on Thursday, Dec 12 with the final exam, where everyone was successful.

- Our winter course registration for Boating Basics and Boating Essentials, is very low: at this point Bob J. has agreed to conduct the Boating Basics course at LYC with the two students who are currently registered. (There will not be a Boating Basics course in Richmond). Regarding Boating Essentials, we currently have two students who have registered online for the Ladner class, and another person as well who is interested in this class.
- The VHF course set for Sat. Jan 25, has had very good response. Byron has a class of 16 individuals who have confirmed their attendance.
- We again suggest that the graduation ceremony for our successful students (for both the fall and winter classes) be held on Friday May 9, 2014, but this, of course, is open to discussion.

g) Admin Officer –(Meredith Williamson)

h) Communications – (Colin Redwood)

- Colin reviewed all the “old” minutes and has submitted them to the website.
- Materials will all be organized on website, for the 50<sup>th</sup> anniversary.
- No minutes to be found from 1968 to 1990's
- Try to trigger members to view the website with an email alert
- With the postage increase maybe we should consider electronic copy only
- Need to recognize who really needs a “hard copy” Fairlead vs electronic version.

i) Cruise Master – (Peter Lefroy)

- No report

j) Regalia Officer – (Donalda Buie)

k) Environmental Officer – (Les Muller)

- Not present, no report

l) Fairlead Editor (Rick Easthom)

- Need membership notice 30 days in advance for AGM-30 days is March 1, 2014
- AGM set for April 25, 2014-SunDance Hall
- Need 23 members in attendance to have quorum
- Rick to do article on the cruises
- Need to get a speaker for the graduation, will be included in the Fairlead

ACTION:

- Meredith to book the hall and arrange food/appies/sandwiches
- Thank you all to continue to send articles for the Fairlead

m) Multi-Cultural Officer – (Rick Easthom)

- Currently 4 students with students enrolled after this session

- March 25 to May 2<sup>nd</sup> – Kathleen and Paul away. Rick will need to be trained to cover CPS regulations.
- A separate Chinese VHF course will be held

n) Supplies & Training Aids – (Bill Hawryluk)

- Supplies in good shape
- May need to review the numbers for VHF course
- Could have 18 participants for VHF course

o) Port Captain – (Bob Juulsen)

- Seems to be some action in regards to dredging in the river

p) Webmaster/WBAS – (Bob Everson)

- Nothing to report

q) Public Relations – (Jan Muller)

- Not present

r) Special Projects – (Rose Easthom)

- No report

s) Historian (Vacant)

5) New Business

Gaming Grant:

- Decision to buy:
  - 2 Epson LCD projectors -\$653.00 (US) and cases to go with them
  - 2 screens-similar between the \$149.00 and \$249.00
  - 1 laptop

Action:

- Byron costing out radios
- Rick to work with Jack to determine his needs ie. tables/chairs
- Once we get the projectors, will trial a tablet with the projectors
- Bob E to look for a laptop -need a windows 7
- Paul will donate old computers to Disabilities association-Richmond. (Bob Everson has donated in the past)
- Bob E to cost out a laser printer, toner, paper

Next meeting-Shirley Shea is our guest

Need to consider advertising alternatives-such as school board niteschool magazine, Delta cable etc since the Gaming monies is taking the pressure off the budget.

6) Adjournment-Rick set forth motion, seconded by Donnie

NEXT meeting February 17, 2014 1930-2100