



FRASER SQUADRON

A UNIT OF CANADIAN POWER & SAIL SQUADRONS – PACIFIC MAINLAND DISTRICT
LADNER POSTAL OUTLET, P.O. BOX 18528, DELTA B.C. V4K 4V7

Meeting MINUTES Monday November 17th , 2014 Ladner Yacht Club – 1930-2100

Attendees:

Byron Buie, Gouri Chinnappa, Carol Duguid, Rick Easthom, Bob Everson, Bill Hawryluk, Bob Juulsen, Peter Lefroy, Nan Lockie, Dave Mellis, Jan Muller, Les Muller, Murphy Ni, Cleve Pryde, Colin Redwood, Kathleen Vanderwood, Paul Vanderwood, Vidas Vitkus, .

Regrets: Donalda Buie, Rose Easthom, , Jack Tang, Meredith Williamson Li (Tad) Xinhi

Chair: Byron Buie

Minutes: Gouri Chinnappa

Call to order – 1931 hrs

- 1) **Roll Call** – Welcome to Bridge members
- 2) **Previous Minutes** - Motion to Accept: Dave Mellis; Seconded by everyone present
- 3) **Business arising from previous minutes** - none
- 4) **Officer Reports**

a) **Commanders report - (Byron)**

It has been a very busy month for the Squadron, and compared to a year ago we are doing much better. I am sure that Kathleen & Paul will have more to say about that in their report.

Last month we went to the annual AGM in Quebec City. There was an excellent turnout from PMD, and some of the highlights of the conference were:

- Don Griffin was installed as National Education Officer. NOTE: That they are doing away with the word Training
- PMD won the award for the most improved number of students. Due to Mandarin Classes & VHF
- Introduction of the Virtual Trainer - Dave & I had several opportunities to try this out, and felt that there needs to be several changes made to it which the manufacture has agreed to. Initial CPS wanted to have any squadron that wanted to buy one of these to go through them at 22K per unit. But I have been in discussion with John Hinksman, and they now have agreed that we can deal directly with the factory which will save us many thousands of dollars. Also in my discussion with John CPS Foundation may help us in the purchase of one of these units. DC Shirley Shea has asked Fraser to work with the factory to develop a unit that will suit PMD's needs. Some of the changes we are looking at are having it in Mandarin, a counter or indicator that shows if you make a mistake. NOTE: It will be displayed at the Vancouver Boat Show.

- To become a member of CPS you must be 19 years old!
- Policy Manuals - All Squadrons have been asked to develop their own manual ... Colin has offered to help us with this.
- Next year the CPS-ECP AGM will be in Niagara Falls (2015) and at the West Coast in 2016.
- boatingcourses.ca has become a great site that is working for CPS
- One of the interesting topics that was brought up at the Commanders meeting was uniforms. And it appears that CPS is getting away from this aspect in the organization, and just wearing grey pants and a blazer.

I do want to talk a little more about the Virtual Trainer - CSBC (Canadian Safe Boating Council) has a grant program where we can get 2500.00 towards the cost of a project. I would like to apply for one of these grants as I think we would have a good chance of getting it. So if we get a CPS-Foundation grant \$?, and this we might only have to contribute 7-8K towards it. Also the factory has agreed that we can purchase the unit without the monitors which we can buy in Canada.

Last week I had a chance to sit down with Jim Poirier, as he is looking for support from CPS Squadrons in a presentation that he has put together. (See handout). Also he wanted to know if we could help him with a projector. And we do have an old one which I have given to Jim on the understanding that if we need it we can get it from him.

Now in regard to the presentation it came at a very opportune time for me as next month I was in charge of the December 3rd program for my Gyro club, and we do have several members who are boaters, and Jim is going to do a presentation for us at the Quilchena Golf Club. So it will give me an opportunity to see what it is all about .. I will be sending his bio to other Squadron's in PMD.

Also I have asked Jim to get us some pictures of his trip that we can use at the XMAS party which he has agreed to do (USB Stick) Jim & Donna will be at the XMAS party! as will Shirley Shea.

Gaming Grant - I have spent about 1600.00 US on some VHF Equipment, - Handheld VHF/DSC, VHF AIS/GPS Radio & Chart Plotter that uses a Wifi Module so that you can use your iPad and a projection screen. This leaves about 300-400.00 in gaming account.

b) Executive Officer - (Dave Mellis)

- Met lots of people at the AGM.
- Got along very well with SurDel and White Rock (will do things with them, like the Christmas party.
- Paul/Kathleen/Byron/Donnie/Dave M and Meredith went down to Blaine for the eulogy/memorial for Carlos.
- (**Byron mentioned that the SurDel Christmas party is at a casino, and the older people do not like that. So they were invited to our Christmas party, which is more conservative.)
- (**Kathleen asked whether Wally Kiss has been invited. Byron said that that was a good idea and that he would call Wally. Byron also said that Norm Dick is coming to the Christmas party.)
- 46 tickets have been sold for the Christmas party. We don't have Jack's people yet.

c) Treasurer - (Cleve Pryde)

- We are doing really well.
- \$14,851 in our treasury.
- Gaming account has \$371 or so.

d) Membership Officer - (Vidas Vitkus)

- 393 members in total.

Associates: 3
Regular Lady: 24
Regular: 347
Regular life: 19

- First Fraser Squadron Information Bulletin has been sent out today.
- It will be sent mid month every month.

e) Secretary - (Gouri Chinnappa)

- Nothing to report.

f) Training Officer - (Kathleen and Paul Vanderwood)

Accomplishments :

- We are scheduled to conduct a Mandarin PCOC on Monday, Nov 24, subject to confirmation from Jack Tang.
- Both the Richmond and the Ladner Boating Essentials class had a beautiful day on the Fraser River, Sat Nov 15. Thanks for the great photos of this outing. Thanks to John Horton, Bob Juulsen, Bill Hawryluk, Dave Mellis and John Oystenson for coordinating and conducting this practical session.
- In the Fairlead, we have indicated that the winter boating basics program will begin on Tues Jan 13 (Richmond) and Thurs Jan 15 (Ladner). The Basics program will be offered as a combination home study program, with the option of one or more evening classes for additional student support, review, Q&A, etc. The Essentials program will begin on Tues Feb 10 (Richmond) and Thurs Feb 12 (Ladner).
- Byron's Nov 15 VHF class at the Richmond Yacht Club was well attended with all students (but 1) doing very well. There were many good marks recorded. The next VHF class is scheduled for Jan 24, 2015.
- Please note that the Boating Essentials class has been moved to Delta Secondary School because of the need for more room. This costs \$40 per night. 10 people are taking this course.
- Thanks again to Nan for continuing to monitor the Squadron phone.

g) Admin Officer - (Dave Mellis read the report for Meredith Williamson)

- Christmas Party:
 - plans going well.
 - ticket sales a bit slow.
 - DJ and location have been confirmed.
 - proposed Gaming Wheel costs \$50 to rent.
 - (***)Byron asked if we need a licence for the Gaming Wheel.)
 - Dave's company and Bob E. are going to donate things for prizes and giveaways.
 - menu includes Caesar salad, Greek salad, Mandarin orange salad, turkey, dressing, mashed potatoes, chicken chow main, eggroll, Christmas pudding and various squares.
 - (***) Gouri asked about vegetarian options. Dave asked Gouri to email Meredith.)
 - asked Murphy if there were any Chinese vegetarians. Murphy will get back to Dave and Meredith.

- (***) Kathleen mentioned that there was not enough desserts last year.)
- everybody wanted to make sure there was Christmas pudding and squares for dessert.
- everybody also wanted ham on the menu.
- Jim Poirier is willing to give a talk to the squadron, perhaps for the next graduation.
- (***) It was suggested that a one hour talk after graduation is too long; so perhaps we should schedule a night specifically for Jim to give a talk.)

h) Communications/Historian - (Colin Redwood)

- The box of Fairleads (1976-1988) from Bryan and Lindsay Smith has all been scanned.
- We should have a "Records Retention Policy"
 - We would need space for this, in case someone asks for something.
 - *** Byron will find out from Toronto what policy they have.
 - We should look at these things for their historical information (keep information/documents/photos/Fairleads regarding the founding of the squadron and the first decade of the squadron; keep information on unique events; keep a list of commanders.)
 - Toronto keeps a copy of financial records, membership list and subscription list to our courses. Let us consider Toronto the primary source, and us the secondary source.
 - Financial records – keep 7 years.
 - Insurance Policies – keep forever.
 - Keep record of assets until after you sell them.
 - (***) Byron mentioned that this should go into our Squadron Manual.)
 - (***) Peter asked about liability issues at the Christmas party and on cruises. Should we be concerned about this? ***Byron said that cruises are individual, so covered by individual insurance. ***Bob E. said that most organizations have events insurance. ***Byron said our national insurance covers things like Bridge meetings, but he will check if it covers other event.)
- ***Byron mentioned starting of our Policy Manual.
- ***Colin asked if this can be done in .doc not PDF.

i) Cruise Master - (Peter Lefroy)

- Nothing to report.

j) Regalia Officer - (Donalda Buie)

- Regrets.

k) Environmental Officer - (Les Muller)

- Nothing to report.

l) Fairlead Editor & Multicultural Liaison Officer - (Rick Easthom)

- Jack was invited to go to China. He went to Macau, Taiwan, Shanghai and Beijing. He met with dignitaries and coast guard authorities.
- WestCan is to be renamed Asia Pacific.
- The Chinese Marine Police are currently talking with the Justice Institute of BC (300 individuals will come here to be trained – PCOC (Canada and US) and IYT card (worldwide).
- There are a lot of changes going on for Jack.
- Lots of stuff was lost due to computer failure.
- When Rick is away, others will do the Fairlead to give out the AGM information. Or Vidas can send out a bulletin.

m) Multicultural Officer - (Jack Tang)

- Regrets.

n) Fairlead Editor & Special Projects - (Rose Easthom)

- Regrets.

o) Supplies and Training – (Bill Hawryluk)

- Nothing to report.
- Only 1 set of Boating Essentials left, so we will have to buy some in the new year (even though it is available as an e-book).

p) Port Captain - (Bob Juulsen)

- Nothing to report.
- A friend has a presentation on submarines – perhaps this would be someone who could give a speech for graduation? Will check him out January 4th at his presentation at the Naval Veterans Association.
- (*** Dave M. also builds model submarines.)
- (*** Byron said that Bob and Bill had students out on lifeboats on Saturday and it was really good.)

q) Webmaster/WBAS - (Bob Everson)

- Nothing to report.
- Should we get another computer?
- (*** Byron mentioned that we should give Jack our old computer.)
- (*** Peter mentioned that last Thursday, we didn't have to key that we needed, and had to call Jack to get a key.)

r) Public Relations - (Jan Muller)

- Nothing to report.

5) New Business

a) Carolyn:

- This might be something for the Port Captain.
- There are plans to bring huge ships up river to the Surrey Docks. Saw a huge ship – terrifying- coming up the South Arm. The wave and spray that it produced was huge. Concerned about smaller boats and other destruction. Is there a way of somehow warning people about the schedule of these boats, and to be careful? We have to make people aware of this. Maybe the Canadian Power Sail Squadron should make people aware of the danger and damage. There should also be a warning on our charts.

b) Peter:

- The Delta Airport Inn which is now a new hotel has plans to reactivate the marina.

c) Dave:

- An outstanding job has been done in training, etc. so far. However, do some others want to take over a section of training?
- Want to put Anchoring Course (on boat) in the new year. This needs to be advertised for at least 3 months. Plus we need a date (end March? Price \$125-\$150; limit 10 people).
- *** Byron mentioned that at each course we should mention other available courses.

d) Nan:

- There has been trouble with the phones.
- *** Byron said that we should get new phones. Everyone was in favour of this. Dave M. will co-ordinate with Nan regarding the new phones.

e) Byron:

- Yachting West magazine has a full page spread on the Virtual Trainer.

f) Rick:

- Has anything been done with regard to Richmond Continuing Education? They need information regarding courses.
- *** Byron has sent a letter and emailed Jack, but has not received a reply. ***Rick asked Byron to re email it and to cc him (Byron said that Rick was cc'd on the last email).

g) Peter:

- On Saturday at the Granville Island Hotel from 9am-3pm there will be things on sale such as sample sized clothing, camping stuff, outdoor stuff, etc.

6) Adjournment

- **Time:** 21:04hrs
- **Motion By:** Cleve Pryde **Seconded by:** Bob Everson