



## FRASER SQUADRON MINUTES of BRIDGE MEETING

**Date:** 2014-Dec-15  
**Location:** Ladner Yacht Club  
**Time:** 1930

POSITION	NAME	ATTENDANCE
Commander	Byron Buie	X
Executive Officer	Dave Mellis	X
Secretary	Gouri Chinnappa	
Treasurer	Cleve Pryde	X
Public Relations	Jan Muller	
Administration Officer	Meredith Williamson	X
Training Officer	P&K Vanderwood	XX
Membership Officer	Vidus Vitkus	
Webmaster / WBAS	Bob Everson	X
Fairlead Editor	Rick Easthom	
Communications Officer	Colin Redwood	
Supplies/Training Aids	Bill Hawryluk	X
Regalia Officer	Donalda Buie	X
Asst. Training Officer	Nan Lockie	X
Asst. Training Officer	Carolyn Duguid	X
Programs Officer		
Cruise Master	Peter Lefroy	X
Port Captain	Bob Juulsen	X
Past Commander	Rick Easthom	
Environmental Officer	Les Muller	
Multi-Cultural Officer	Jack Tang	
Multi-Cultural Liaison	Rick Easthom	
	Murphy Ni	

# Meeting Minutes

## 1) Call to Order

Meeting called to order at 1933 by Commander Byron Buie.

## 2) Roll Call

Bridge members and guests as noted on page one were in attendance.

## 3) Previous Minutes

The minutes of the November bridge meeting were distributed electronically and made available on the Fraser Squadron website.

Dave Mellis moved to accept the previous minutes.

Meredith Williamson seconded.

Unanimously carried.

## 4) Business arising from previous minutes

Virtual Trainer update was part of Commander Byrons report.

## 5) Officer's Reports

### Commander (Byron Buie)

- Opened by congratulating Meredith for and spoke about the Christmas party.  
It was noted that our party was better than the tri-squadron party held by Langley-White Rock-Surrey.
- Jim Poirier has now given his talk to the Gyros and is open suggestions and bookings.
- Virtual trainer update: working on this. Price about \$11,000 - \$12,000.
- Cash accumulations (part of the issue with not for profit organizations)  
We should have no more than one year's accumulations of cash in the bank.  
While Fraser is good there are some squadrons with too much money in the bank.
- Fraser has seen a 5% increase in membership since last year but it's important to retain membership after the one year is up.
- Boat show coming up. PMD is trying to sell us a teardrop banner for about \$650.  
It was discussed that we really don't need this and we can probably order them cheaper ourselves.

### Executive Officer (Dave Mellis)

- We need our various awards back. Lorne will take the awards, disassemble them and put them back together with the plaques.
- Dave to pick a date and create a flyer for the anchoring course, likely sometime in April.
- John Horton has a new presentation that's about one hour long.
- After we have speakers in, Dave would like follow up with the a questionnaire filled in by attendees.
- Finally, Dave and Meredith are moving to Ft. Langley but the plan is to keep the boat and social life the same.

**Treasurer (Cleve Pryde)**

There is currently \$13,254 in the bank account with no significant transactions to report. Additionally there is \$20 remaining the gaming grant account.

In an effort to help us with our “Not for Profit” accountability, Cleve went through the books and found that our yearly expenses run \$22,000 - \$23,000, meaning this is how much money we can keep in our bank account to keep in line with the not for profit changes.

**Membership (Vidus Vitkus) – absent**

Reports that Fraser currently has 405 members.

**Training Officers (Paul and Kathleen Vanderwood)**

- PCOC on Monday (22nd) at WestCan
- Boating Essentials wrote their exam last week and there were many excellent marks.
- Kathleen to set a date for the grad (Jan 30 - LYC)
- Discussed the needs for RI and RE (Registered Instructors and Registered Examiners) Sometime early in the new year Paul and Kathleen will hold a RI/RE workshop.

**Administrative Officer (Meredith Williamson)**

We had a party! People came.

- It was noted that service replenishment was a little slow
- In the future alcohol door prizes must be picked up on the way out.
- Queried Murphy about what games may work out better for the WestCan group.

**Supplies/Training Aids (Bill Hawryluk)**

Course materials are all up to date. We should be getting some money back for the material that we haven't used.

**Cruisemaster (Peter Lefroy)**

- Had a quick meeting with the new cruise masters at the Christmas party.
- They are already planning on four cruises for next year, two anchoring and possibly one to the states.

**Regalia (Donalda Buie)**

Inquired about what the bridge thought we should do for upcoming Fraser burgee order It was decided we would look at ordering 100 – 200 and possibly staying with the current supplier as we already have the setup fees covered.

**Training Aids and Supplies (Bill Hawryluk)**

Now has boating essentials in Mandarin. Ordered one from CPS for Jack to check for accuracy before ordering more.

**Port Captain (Bob Juulsen)**

With regards to a recent Steveston Lifeboat Society incident, Bob sent e-mail to John and got some pictures back. Surveyor has determined that there is no reason to write off the

boat.

There was some discussion about Fraser Squadron making a donation toward the repair costs once there is a better idea of the restoration.

**Webmaster (Bob Everson)**

Informed everybody that our website is just getting hammered and that in response I would be stepping up the security on the website.

**6) New Business**

Paul Vanderwood reported that PMD has sent two boat show tickets for every boating student and instructor. We will ask about tickets for the proctors as well.

ME to look at CPS site to determine if we can use CPS logos on material we produce.

We were also informed that West Marine will close their Richmond doors next December. With the loss of Nikka, and the potential loss of Steveston Marine, Richmond boaters will be travelling further for their chandlery needs.

**7) Termination of Meeting**

At 8:47 Training Officer Paul Vanderwood moved to terminate the bridge meeting. The motion was seconded by Treasurer Cleve Pryde and was immediately carried.

## 8) Electronically Submitted Reports

Commander Byron Buie

### Monday December 15th, Bridge Meeting LYC -1930 hrs

Fraser Squadron's XMAS PARTY: It was a great success, and I would like to thank Meredith for all her hard work. The food was great, and I think the combination of tradition Xmas fare mixed with the Chinese worked well. The special awards worked well and set the tone for the evening. Then our DJ really made it a fun evening with his giveaways and games. Also like to thank Jack Tang & Rick for gelling an excellent turnout of WestCan members. We had 94 tickets sold out of 120 printed, I also received several emails and calls saying how much they enjoyed the evening - *Read email from Shirley Shea.*

**Jim Poirier and Blue Water Dreams:** Jim & Donna did their presentation of Blue Water Dreams at our Gyro Club with 40 people in attendance and they all enjoyed the music, stories & visual presentation of videos and pictures. This program that Jim is presenting is in the early stages of development, and he is looking for suggestions on how to improve on it.

At the PMD meeting last Monday I introduced them to this program that Jim is doing, and PMD is very interested in having Jim at their AGM on Saturday May 23rd, 2015. Also one of the other Squadron's is going to have Jim do his presentation at one of their social functions.

**Virtual Trainer:** I have been working with Andre Luongo at Driver Interactive about the Virtual trainer for Fraser & PMD, and they are going to be making some changes to the software as we suggested so that there is an indicator if you make an error. Also they will be supplying us English words & phrases that they would like translated into Mandarin. When you are in reverse the engine cover will be in the centre screen. Supplying the unit without monitors, and I have a special KANTO brackets coming that three monitors mount to. Also changes to Logitech controls.

**Not For Profit Act, CRA and CASH Accumulations:** This is a serious problem with some squadrons in that they have too much cash on hand including PMD. There is currently 2, 13million dollars in accumulations which is 1 million too much!, And we could lose our Not For Profit status if we do not reduce this, Now the guidelines are that you should have no more than one year's operation budget in reserve. I think that FRASER is OK, But there are 2 lower mainland squadrons that have very healthy reserves, and MUST reduce them within 2 years. Ways of reducing it are: Reduce course fees 10 members or make them no charge, reduce bridge members fees & dues, volunteer recognition with jackets, pins etc., develop new seminars i.e. anchoring, AIS etc. Contribute to CPS foundation. Share with other squadrons (not sure I like that), Marketing tools such as banners etc.

**Recognized Instructors & Examiners for PCOC:** This is something that Kathleen & Paul are going to talk about, but we must get more RI's and RE within Fraser Squadron other than Paul & Kathleen.

**Membership:** We have had a 5% increase in membership since last year, but this is due to the Asian members, and the problem with them is that most do not speak English, and we have to find a way of retaining them, as they usually do not renew their membership.

**Merit Marks:** It is the time of the year for Merit Marks which I have to have in by January 15<sup>th</sup>. And this task has now been delegated to the DC's.

**Cruises:** Travel to the USA and insurance can be a problem for some boaters.

**Misc.:** Tear Drop Flag & Vancouver International Boat Show