

FRASER SQUADRON MINUTES

Date: Mon. Nov. 15/21	Time: 7:09pm	Location: Virtual meeting
Minutes: KV		Chair: Cleve Pryde

Attendees: Cleve Pryde, Anne-Marie Vermeer Pryde, Byron and Donalda Buie, Les and Jan Muller, Dave Mellis, Meredith Williamson, Peter Lefroy, Kathleen and Paul Vanderwood

Regrets: Jack Tang, Sherwin Wang

Guests:

Chair: Cleve Pryde

Minutes: Kathleen Vanderwood

Call to order – 1900 hours

1) Roll Call – Welcome to Bridge members

2) Previous Minutes – Motion to Accept Donnie Buie; **Seconded by** Paul Vanderwood

3) Officer Reports

a) Commander's report – (Cleve Pryde)

no report as such for Cleve, but an opportunity to hear any reports from the Bridge; and as noted later in these minutes, a discussion on the request from National.

b) Executive Officer –

c) Membership Officer – Paul Vanderwood

no report; membership numbers haven't changed since the minutes of last month

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d) Multicultural Membership Officer

e) Education Officer – Peter Lefroy

Assistant Education Officer – Byron Buie

Byron indicated that he and Peter will be continuing with the ROCM in January, 2022

f) Multicultural Training Officer – Sherwin Wang

absent

g) Multicultural Executive Officer

h) Treasurer – Anne Marie Vermeer Pryde

The Fraser Squadron bank balance as of November 15, 2021 is \$24,254.72. No significant transactions to report.

i) Secretary – Kathleen Vanderwood

no report

j) Public Relations – Jan Muller

no report

k) Cruise Master – Dave Mellis

no report

l) Environmental Officer – Les Muller

no report

m) Webmaster – Bob Everson

absent

n) Fairlead Editors – Vidas Vitkus, Gouri Chinnappa

absent

o) Multicultural Officer– Jack Tang

absent

p) Admin Officer – Anne Marie Vermeer Pryde

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Anne Marie reported that the River House has been booked for the annual Christmas party on Dec 4/21 at 6pm in the Wine Room, for a maximum of 20 people. Photo ID and vaccine passport will need to be shown; 15 people so far are attending.

q) Regalia Officer – Donalda Buie

Donnie reported that she has made a sale: Dave Mellis has bought his past Commander's burgee.

r) Historian – Bob Juulsen

absent

General agreement to accept these reports.

4) Business arising from previous minutes

5) New Business

5.1 Online Swap Meet: Dave Mellis suggested an online swap meet; lots of discussion around this – the logistics of holding something like this online. One consideration is to hold this around the time of the upcoming Boat Show scheduled for Feb 9, 2022. **Cleve** will check with Bob Everson on this and then ask Vidas to do an email blast to advise the membership.

5.2 Donation Request from National (see attached): The remainder of the meeting focused on the request from National for a donation from each of the Squadrons to help offset costs involved in several of their projects. There was considerable discussion around this request, with the end result being that the Bridge would approve this with certain stipulations to be outlined in a letter. There was a 'caveat' expressed however: The Bridge was unanimous in its concerns regarding the lack of communication between officers at the District or National level and officers in our Squadron, and it was felt that a letter expressing these concerns should also be sent along with our donation/contribution.

Byron moved and Dave seconded that a donation of \$5000 be made to CPS-ECP to work on the following project: the Recognized Examiner and Recognized Provider data base that needs to be maintained in the system to provide reporting at the Squadron and District level. **This project is the fifth one detailed in the attachment Annex A.

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Cleve will prepare a letter addressed to Peter Bolton and copied to Guy Cooper (PMD DC) conveying our concerns with the managing of CPS-ECP; this letter will be circulated to the Bridge before being sent out. Upon the agreement from the Bridge, the letter and the cheque will be sent to National.

It was noted that the Ladner Carol Ships will be 'parading' along the Ladner slough Dec 10 and 11; the timing is around 7pm.

Adjournment

- **Time:** 2016 hours (8:16pm)
- **Motion by:** Anne Marie; and seconded by Donnie that the meeting be terminated

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Canadian Power and Sail Squadrons
TRAINING IN RECREATIONAL BOATING



Escadrilles canadiennes de plaisance
FORMATION EN NAVIGATION DE PLAISANCE

October 2021

Give a Little...Help a Lot

Dear Cleve, this is your chance to support major CPS-ECP programs/projects vital to the sustainability of our organization.

I hope this note finds you and your Squadron and District Council members in good health. In the last year we all have faced extraordinary circumstances and learned a lot about maintaining balance in our lives and our boating family, CPS-ECP. That's why I am asking you and your Squadron and Council for financial help.

CPS-ECP is at a critical crossroads and needs help to finance a variety of projects that can improve customer delivery of courses and support other capital expenditures. Sadly, the last 18 months has drained many of our revenue streams and that is why I am reaching out to you today.

Some Squadrons/Councils are in better financial positions than others to contribute currently and I understand the difficulty there might be for some to participate. That said, all financial contributions big or small are welcomed.

Here's what your contributions will fund

Projects needing funding: CPS-ECP PCOC Online Course upgrade, completion of Financial Dashboards for Squadrons and Districts, 2022 Membership renewal functionality, IT upgrades for Squadron users, Third Party Course Payments, Database Maintenance for Recognized Examiners and Providers and lastly, Building estimates for necessary building upgrades at our National Office. (Please see reverse Annex A for more information)

How You Can Help

A special account has been set up specifically for Special Projects. Contributions can be made by E-Transfer, direct deposit or by cheque mailed in the postage paid self-addressed envelope. Quarterly reports will show how your contributions are being used to support these important programs.

I understand achieving our project goals presently are challenging, which is why we need your support.

We are definitely stronger when we can work together.

Respectfully,

Chief Commander, Peter Bolton on behalf of The Dedicated New Business Plan Committee

26 Golden Gate Court, Toronto, ON M1P 3A5
1-888-277-2628 | (416) 293-2438 | Fax/Télé: (416) 293-2445 | hqg@cps-ecp.ca | www.cps-ecp.ca
Patron: HRH The Prince Philip, Duke of Edinburgh, KG, KT | Charitable Reg. #10686 5611 RR0001

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Annex A

List of proposed projects for Squadron and District contributions as of October, 2021

Improve landing pages for PCOC and Maritime Radio to increase revenue.	\$50,000 estimate
Complete financial dashboards to provide more information to the Squadron and District Financial Officers.	\$15,000
Ensure the functionality of the Membership renewal process before March 2022.	\$25,000 estimate
Third Party payments for courses and course materials would be an important addition to the ability of the organization to accept payments.	\$10,000 estimate
The Recognized Examiner and Recognized Provider data base needs to be maintained in the system to provide reporting at the Squadron and District level.	\$5,000 estimate
Complete a thorough review of the National Office building and development of an overall plan for the upgrade and maintenance of the National Office.	\$5,000 estimate

How to Make a Contribution

Option 1: INTERAC e-Transfer

Send payment to payments-paiements@cps-ecp.ca. Memo: Special Projects and Squadron/District Name. (Password/Pin is not required). Send an email to accounting@cps-ecp.ca noting Special Projects.

Option 2: Direct Deposit

Make a direct deposit to our Bank of Montreal Account
Account Number – 1014008, Transit Number -29862, Institution Number – 001
Send accounting@cps-ecp.ca an email noting the contribution amount, Squadron/District name and Special Projects.

Option 3: Cheque

Please make cheque payable to: Canadian Power and Sail Squadrons. Memo: Special Projects
Mail to: Canadian Power and Sail Squadrons
26 Golden Gate Court
Toronto, Ontario
M1P 3A5
(postage paid, self-addressed envelope enclosed)

Need help?

Contact: Meshwat Upadhyaya
Accounting Analyst / Analyste comptable
Canadian Power and Sail Squadrons
Escadrilles canadiennes de plaisance
Toll Free Phone: 1-888-277-2628 *0157 or accounting@cps-ecp.ca